

# Job Description: Junior Sales Manager (Full-Time, m/f/d)

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For over 30 years, Christa M. Valk has been selling and refining promotional items. The strengths of our small team lie in the personal product advice we give to our customers and the individual offers we make on all aspects of promotional items, advertising materials and customer gifts.

Are you open-minded, communicative, and have a competent, persuasive demeanor? Do you work disciplined and independently? Do you like to take initiative and find analytical thinking easy?

Then you are exactly right with us!

To further expand and strengthen our sales team in Hamburg, we are looking for a full-time Junior Sales Manager Online Marketing (m/f/d, starting immediately).

## **Employee (m/f/d) for the internal sales department**

### **Your tasks include:**

- Conducting consultation and sales conversations on the phone and by email in the field of promotional items and their refinement
- Supporting existing and new from preparing offers to order processing and invoicing

### **What you should bring with you:**

- A completed commercial vocational training
- Strong social skills
- Sales affinity – sales experience is desirable / career changers with high motivation are welcome
- Enjoyment in dealing with new contacts
- Very good knowledge of German (native level) and good English skills in both written and spoken form
- Good user skills in MS Office: You are familiar with Excel
- An open, friendly, and competent demeanor
- The will to grow with our company and make a difference

### **What you can expect from us:**

- Close collaboration in a small, open-minded, and friendly team

- The confidence to act independently after intensive training and actively contribute to success
- Flexible working hours
- Training opportunities
- Subsidies for public transport
- Attractive conditions with well-known suppliers

### **Have we sparked your interest?**

Then we look forward to receiving your detailed application documents. Please send these to us via email, summarized in one file, including:

- Cover letter
- Resume
- Relevant certificates

### **Please explain:**

- Why you want to work for us
- What personal strengths qualify you for the job with us
- When you can start with us

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